Management skills	Communication skills	Clerical or Detailed skills
administered	addressed	approved
analyzed	arbitrated	arranged
assigned	arranged	catalogued
attained	authored	classified
chaired	corresponded	collected
contracted	developed	compiled
consolidated	directed	dispatched
coordinated	drafted	executed
delegated	edited	generated
developed	enlisted	implemented
directed	formulated	inspected
evaluated	influenced	monitored
executed	interpreted	operated
improved	lectured	organized
increased	mediated	prepared
organized	moderated	processed
oversaw	motivated	purchased
planned	negotiated	recorded
prioritized	persuaded	retrieved
produced	promoted	screened
recommended	publicized	specified
reviewed	reconciled	systematized
scheduled	recruited	tabulated
strengthened	spoke	validated
supervised	translated	
	wrote	

Research skills	Technical skills	Teaching skills
clarified	assembled	adapted
collected	built	advised
critiqued	calculated	clarified
diagnosed	computed	coached
evaluated	designed	communicated
examined	devised	coordinated
extracted	engineered	developed
identified	fabricated	enabled
inspected	maintained	encouraged
interpreted	operated	evaluated
interviewed	overhauled	explained
investigated	programmed	facilitated
organized	remodeled	guided
reviewed	repair	informed
summarized	solved	initiated
surveyed	trained	instructed
systematized	upgraded	persuaded
		set goals
		stimulated

Financial skills	Created skills	Helping skills
administered	acted	assessed
allocated	conceptualized	assisted
analyzed	created	clarified
appraised	designed	coached
audited	developed	counseled
balanced	directed	demonstrated
budgeted	established	diagnosed
calculated	fashioned	educated
computed	founded	expedited
developed	illustrated	facilitated
forecasted	instituted	familiarized
managed	integrated	guided
marketed	introduced	referred
planned	invented	rehabilitated
projected	originated	represented
researched	performed	
	planned	
	revitalized	
	shaped	